

BOROUGH OF SOMERSET								
Building and Zoning Permit Submission Guidelines								
Project Type	Zoning Permit*	Building Permit**	Storm Water Review***	Sign Permit	Sidewalk Permit	Driveway Permit	Fence Permit	Tree Permit
New House	X	X	X					
House Addition	X	X	X					
Accessory building over 1,000 sq. ft.	X	X	X					
Accessory building 1,000 sq. ft. and under	X		X					
Addition to Accessory building	X	Possibly	X					
Deck over 30 inches in height	X	X	X					
Deck 30 inches and under in height	X		X					
New Driveway/Sports Court/Play area	X		X			X	May require PennDOT highway occupancy permit if along State Highway. Applicable Borough Ordinances must be followed.	
Resurface Existing Driveway						X		
Widening of Existing Driveway	X		X			X		
New Sidewalk	X		X		X			
Replace Sidewalk					X			
Fence/Retaining Wall	X	Possibly					X	
Tree Removal								X
Home Occupation	X							
Signs	X	Possibly	Possibly	X				
Pools	X	P						

*All Zoning permit applications should be accompanied by a detailed plot plan.

** All Building permits are handled by the Pennsylvania Municipal Code Alliance, 814-444-6112, located at 318 Georgian Place, Somerset, PA 15501

*** The Stormwater Ordinance and related applications are available online at somersetborough.com.

The above grid is **not all-inclusive** and is intended only as a guideline for the permits needed within the Borough. Depending on the complexity of a given project, additional permits and/or approvals may be required.